



AFOA Manitoba

Human Resource Management Essentials Workshops

Module 1 – Strategy and Leadership - April 26, 2023

Module 2 – The Employment Relationship and Employee Experience – April 27, 2023

Victoria Inn Hotel & Convention Centre – Winnipeg Manitoba

1808 Wellington Avenue 1-204-786-4801

Workshop Registration Form

CONTACT INFORMATION	
Name:	
Position:	
Company:	
Mailing address	
Work #: ()	Fax #: ()
E-mail:	

WORKSHOP REGISTRATION FEES: Includes Breakfast, Lunch & Refreshments!!

Module 1 Workshop – April 26, 2023

Registration Fee – Non AFOA Member \$ 600.00

Registration Fee – AFOA Member \$ 500.00

*****Maximum of 40 Participants for Workshop*****

Module 2 Workshop – April 27, 2023

Registration Fee – Non AFOA Member \$ 600.00

Registration Fee – AFOA Member \$ 500.00

*****Maximum of 40 Participants for Workshop*****

Method of Payment:

Pay at Registration Desk (Cash, cheque or e-transfer to info@afoamb.ca)

AFOA Membership # _____ (If Applicable)

AFOA - BUILDING A COMMUNITY OF PROFESSIONALS

**Registration with Hot
Breakfast at 7:30 a.m.
Workshop starts
at 8:30 a.m.
Wellington Room**

Email registration form:
amunroe@tipipartners.com

Fax registration form:
1-204-623-3595

For more information:
Allan Munroe
amunroe@tipipartners.com
1-204-620-2933

Accommodations:
Rushi Patel, Guest Services Manager
Victoria Inn Hotel
ruship@vicinn.com

Mailing Address:
AFOA Manitoba
PO Box 33004-1485 Portage Avenue
Winnipeg, Manitoba
R3G 0W4
Website – afoamb.ca

Your signature is required as authorization of registration to the above noted workshop.

Signature _____

Date _____

Important Notice: By registering for the AFOA Manitoba workshops, you agree to allow AFOA Manitoba to use photographs/videos in which you may appear in all media formats.

All participants are required to follow provincial COVID-19 guidelines



Capacity Development Workshop

Indigenous Human Resources Management Essentials: Module 1 – Human Resources Strategy and Leadership

Session Introduction

Indigenous Human Resources Management Essentials: Module 1 - Human Resources Strategy and Leadership

TIME (Central Time)	SESSION
08:30 am – 08:45 am	Opening & Introductions
08:45 am - 09:00 am	Welcome
09:00 am – 09:30 am	Strategic Alignment
09:30 am – 10:00 am	Activity 1 – Group Discussion
10:00 am – 10:15 am	BREAK
10:15 am – 11:00 am	Ethical Leadership
11:00 am – 12:00 pm	Activity 2 – Case Study
12:00 pm – 1:00 pm	LUNCH
1:00 pm – 2:00 pm	Guiding Statements and Strategic Direction
2:00 pm – 2:30 pm	Activity 3 – Scenario
2:30 pm – 2:45 pm	BREAK
2:45 pm – 3:15 pm	Informing Decisions through Business Acumen
3:15 pm – 4:20 pm	Activity 4 – Scenario
4:20 pm – 4:30 pm	Session Closing & Participant Evaluation

Session Introduction

Human Resources Management Essentials: Module 1 – Human Resources Strategy and Leadership

Workshop Learning Objectives

The Indigenous Human Resources (HR) business partner integrates the HR function, focusing on people, with the business side of things to help the organization reach its business objectives. HR is able to deliver value to the organization by keeping in touch with frontline managers and supporting good decision-making processes. Especially in times of change and disruption, a strong HR business partnership can ensure that all HR activities are strategically aligned with Indigenous business priorities. You'll learn how to utilize key performance indicators to inform best practice decision within your Indigenous organization's landscape.

Upon successful completion of this Workshop, you will be able to:

Objective 1 - Understand the importance of strategies that align culture and business priorities.

Objective 2 - Describe the impact of ethical leadership on organizational direction.

Objective 3 - Increase awareness of the guiding statements that develop and maintain strategic direction.

Objective 4 - Develop the capacity to inform your decisions through business acumen.



Capacity Development Workshop

Human Resources Management Essentials: Module 2 – The Employment Relationship and Employee Experience

Workshop Introduction

Human Resources Management Essentials: Module 2 – The Employment Relationship and Employee Experience

TIME (Central Time)	Topics
08:30 am – 08:45 am	Opening & Introductions
08:45 am - 09:00 am	Welcome
09:00 am – 09:30 am	Importance of Policy and Procedure
09:30 am – 10:00 am	Assignment 1 - Communicating Policies and Procedures
10:00 am – 10:15 am	BREAK
10:15 am – 11:00 am	Navigating Discipline and Termination
11:00 am – 12:00 pm	Assignment 2 – Conflict Resolution
12:00 pm – 1:00 pm	LUNCH
1:00 pm – 2:00 pm	Change Management
2:00 pm – 2:30 pm	Assignment 3 – Preparing our World for Change
2:30 pm – 2:45 pm	BREAK
2:45 pm – 3:15 pm	Employee Engagement
3:15 pm – 4:20 pm	Assignment 4 – Aligning Engagement
4:20 pm – 4:30 pm	Session Closing & Participant Evaluation

Session Introduction

Human Resources Management Essentials: Module 2 – The Employment Relationship and Employee Experience

Workshop Learning Objectives

Creating a workplace that is mutually beneficial and mutually respectful is the goal of every Indigenous employer. This workshop will support you in identifying legal requirements and translating them into policies and procedures; navigating discipline and termination; fostering employee engagement and recognizing the change curve. Coming away from this workshop you will have the skills and resources that enable you to measure employee engagement within your Indigenous workplace.

Upon successful completion of this Workshop, you will be able to:

- Objective 1** - Explain the importance of current, well communicated policies and procedures.
- Objective 2** - Be prepared to effectively and successfully navigate disciplinary issues and termination.
- Objective 3** - Understand the importance of the change curve and the consequences of poor change management efforts.
- Objective 4** - Describe how employee engagement leads to positive business outcomes.