



**AFOA Manitoba**  
**“Building Our Community of Professionals”**  
**9<sup>th</sup> Annual Leadership and Administrators Conference**  
**October 11 & 12, 2023**  
**Victoria Inn Hotel & Convention Centre**  
**Winnipeg, Manitoba**  
**DRAFT AGENDA – Subject to change**

**Who Should Attend:** Chief and Council, Board of Directors, Executive Directors, Band Managers, Director of Operations, Director of Finance, Finance Managers, Finance Administrators, Finance and Accounting Clerks, HR Managers, Program Managers, Economic Development Managers, Economic Development Officers, and Key Decision-Makers of Communities & Organizations

## Wednesday, October 11, 2023 – Wellington Room

**8:00am – 9:00am Registration and Hot Breakfast**

**9:00am – 9:15am**

Opening Prayer  
Opening Song  
Opening Remarks & Welcome

**9:15am – 9:45am What's Happening at AFOA Canada**

Special Guest Speaker – Terry Goodtrack, MPA, B. Admin., CPA, CGA, CAFM, CAPA, President & CEO, AFOA Canada

**9:45am – 11:00am**

**Roles and Responsibilities of Chief and Council and Management**

**11:00am – 11:15am Coffee Break**

**Draw for Door Prizes**

**11:15am – 12:15pm**

**Conducting Effective Council Meetings**

**12:15pm – 1:15pm**

**LUNCH**  
**Draw for Door Prizes**

**1:15pm – 2:30pm**

**Ensuring Proper Financial Control and Oversight**

**2:30pm End of Day 1**

**Draw for Door Prizes**

**Draw for Complimentary Registration to 2024 AFOA Manitoba 10<sup>th</sup> Annual Leadership and Administrators Conference**

**3:00pm – 4:30pm**

AFOA Manitoba Annual General Meeting

## Thursday, October 12, 2023 – Wellington Room

**8:00am – 9:00am Networking and Hot Breakfast**

**9:00am - 9:15am**

Recap of Day 1  
Overview of Day 2

**9:15am – 9:45am HR Policies for your First Nation's Government**

Special Guest Speaker – Robin Henry, CHRP, Two Eagles HR Consulting

**9:45am – 11:00am**

**Understanding and Interpreting Audited Financial Statements**

**11:00 am – 11:15am Coffee Break**

**Draw for Door Prizes**

**11:15am – 12:15pm**

**Asset Retirement Obligations**

**12:15pm – 1:15pm**

**LUNCH**  
**Draw for Door Prizes**

**1:15pm – 2:30pm**

**Asset Retirement Obligations – Continued**

**2:30pm End of Conference**

**Draw for Door Prizes**

**Draw for Complimentary Registration to 2024 AFOA Canada 22nd National Conference**

Closing Remarks

Closing Prayer

Closing Song