



**AFOA MANITOBA**

*Building a Community of Professionals*



## **Performance Measurement and Reporting in First Nations**

## May 21, 2024 - Day One Agenda

Time	Outline
9:00 a.m. - 9:14 a.m.	<b>Welcome, Opening Prayer &amp; Introductions</b>
9:15 a.m. – 10:29 a.m.	The First Nations Context for Performance Reporting <b>Assignment One – Major Issues</b>
10:30 a.m. – 10:44 a.m.	Break
10:45 a.m. – 11:59 a.m.	Performance Measurement and Elements of Performance <b>Assignment Two – Planning and Management in your First Nation</b>
12:00 p.m. – 12:59 p.m.	Lunch
1:00 p.m. – 2:29 p.m.	Elements of Performance (continued) <b>Assignment Three – Key Elements in Performance</b>
2:30 p.m. – 2:44 p.m.	Break
2:45 p.m. – 3:29 p.m.	Accountability <b>Assignment Four – Shared Accountability</b>
3:30 p.m. - 4:00 p.m.	<b>Wrap Up &amp; Participant Evaluation</b>

## May 22, 2024 - Day Two Agenda

Time	Outline
9:00 a.m. - 9:14 a.m.	<b>Welcome, Review of Day One &amp; Day Two</b>
9:15 a.m. – 10:29 a.m.	Assessing Readiness and Deciding on Level and Frequency of Reporting <b>Assignment Five – Are You Ready?</b>
10:30 a.m. – 10:44 a.m.	Break
10:45 a.m. – 11:59 a.m.	Identifying the Information to Report <b>Assignment Six – Identifying Key Indicators</b>
12:00 p.m. – 12:59 p.m.	Lunch
1:00 p.m. – 2:29 p.m.	Using Reported Information <b>Assignment Seven – Reporting Principles</b>
2:30 p.m. – 2:44 p.m.	Break
2:45 p.m. – 3:29 p.m.	Building Capacity <b>Assignment Eight – Check Up For Your First Nation</b>
3:30 p.m. - 4:00 p.m.	<b>Wrap Up, Participant Evaluation &amp; Closing Prayer</b>

# Workshop Learning Objectives

The learning objectives are intended to build the necessary knowledge and skills of those working in First Nations Governance and Administration.

**Upon successful completion of this workshop, you will be able to:**

**Objective One** – Acquire and apply the basic knowledge and skills necessary to report on performance.

**Objective Two** – Discuss the Key Elements of Performance Management Approaches

**Objective Three** – Understand the approaches to describing performance and able to identify important aspects of performance.

**Objective Four** – Identify and describe the elements of a constructive accountability.

**Objective Five** – Identify key factors that influence readiness to report performance.

**Objective Six** – Discuss factors that affect the appropriate level and frequency for preparing formal reports.

**Objective Seven** – Appreciate the need to combine quantitative information with management's best judgement of its selected indicators and using recognized principles.

**Objective Eight** – Discuss and direct appropriate methods for assuring quality of reports.

**Objective Nine** – Identify a range of processes that engage community members in using reported information.

**Objective Ten** – Discuss key factors affecting reporting capacity and suggest ways to build them.

**AFOA Manitoba**  
**Performance Measurement and Reporting in First Nations**  
**May 21 & 22, 2024**  
**Victoria Inn Hotel & Convention Centre – Winnipeg, Manitoba**  
**1808 Wellington Avenue 1-204-786-4801**

## Workshop Registration Form

REGISTRANT INFORMATION	
Name:	
Position:	
Company:	
Mailing address	
Work #:	Email:

### WORKSHOP REGISTRATION FEES:

**Includes Breakfast, Lunch, Refreshments and Workshop Material**

**Registration Fee: Non-AFOA Member      \$ 800.00**

**Registration Fee: AFOA Member      \$ 650.00**

**\*\*\* Maximum of 40 Participants for Workshop \*\*\***

**Method of Payment: If paying by cheque make payable to AFOA Manitoba**

Pay at Registration Desk (Cash, cheque or e-transfer to info@afomb.ca)

AFOA Membership # \_\_\_\_\_ (If Applicable)

## AFOA - BUILDING A COMMUNITY OF PROFESSIONALS

**Registration with Hot  
Breakfast at 8:00 a.m.  
Workshop starts  
at 9:00 a.m.  
Wellington Room**

**Email registration form:**  
[allan@afomb.ca](mailto:allan@afomb.ca)

**For more information:**  
Allan Munroe  
[allan@afomb.ca](mailto:allan@afomb.ca)  
1-204-620-2933

**Accommodations:**  
Victoria Inn Hotel  
1-204-786-4801  
Group Code 311954

**Mailing Address:**  
AFOA Manitoba  
PO Box 33004-1485 Portage Ave.  
Winnipeg, Manitoba  
R3G 3N4

**Website – [afomb.ca](http://afomb.ca)**

Your signature is required as authorization of registration to the above noted workshop.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Important Notice:** By registering for the AFOA Manitoba workshop, you agree to allow AFOA Manitoba to use photographs/videos in which you may appear in all media formats.

All participants are required to follow  
provincial COVID-19 guidelines