



AFOA MANITOBA

Building a Community of Professionals



AFOA CANADA
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CAPACITY DEVELOPMENT WORKSHOPS

Project Management for Large Infrastructure Projects

Project Management for Large Infrastructure Projects Workshop

Workshop Learning Objectives

The workshop learning objectives are intended to prepare participants for the financial and administrative management of a large infrastructure project. It simulates the thought process that a project manager and their team should engage in when managing a large infrastructure project.

Upon successful completion of this workshop, you will be able to:

Objective One – Analyze the various documents produced in the planning phase of a capital project.

Objective Two – Familiarize yourself with the roles and responsibility of a project manager with a large infrastructure project.

Objective Three – Understand the funding arrangement for a capital project.

Objective Four – Describe the tendering process associated with large infrastructure projects funded by Indigenous Services Canada (ISC).

Objective Five – Understand the holdback and release of funds system.

Objective Six – Implement the payment request process.

Objective Seven - Ensure compliance with ISC requirements and applicable regulations.

Workshop Agenda – Day One November 27, 2024

Time	Session
8:00 a.m. – 9:00 a.m.	Registration and Hot Breakfast
9:00 a.m. – 9:05 a.m.	Prayer, Welcome and Introductions
9:05 a.m. – 9:30 a.m.	Introduction to Project Management Records Management
9:30 a.m. – 10:00 a.m.	Assignment One
10:00 a.m. – 10:15 a.m.	Health Break
10:15 a.m. – 11:00 a.m.	Planning the Project
11:00 a.m. – Noon	Assignment Two
Noon – 1:00 p.m.	Lunch
1:00 p.m. – 2:00 p.m.	Funding
2:00 p.m. – 2:30 p.m.	Assignment Three
2:15 p.m. – 2:45 p.m.	Health Break
2:45 p.m. – 3:15 p.m.	Procurement
3:15 p.m. – 4:20 p.m.	Assignment Four
4:20 p.m. – 4:30 p.m.	End of Day One

**Workshop Agenda – Day Two
November 28, 2024**

Time	Session
8:00 a.m. – 9:00 a.m.	Registration and Hot Breakfast
9:00 a.m. – 9:05 a.m.	Recap of Day One
9:05 a.m. – 9:30 a.m.	Holdback of Funds
9:30 a.m. – 10:00 a.m.	Assignment Five
10:00 a.m. – 10:15 a.m.	Health Break
10:15 a.m. – 11:00 a.m.	Requests for Payments
11:00 a.m. – Noon	Assignment Six
Noon – 1:00 p.m.	Lunch
1:00 p.m. – 2:00 p.m.	Change Orders
2:00 p.m. – 2:30 p.m.	Assignment Seven
2:15 p.m. – 2:45 p.m.	Health Break
2:45 p.m. – 3:15 p.m.	Compliance Review
3:15 p.m. – 4:20 p.m.	Assignment Eight
4:20 p.m. – 4:30 p.m.	Session Closing, Participant Evaluations, Closing Prayer

AFOA Manitoba
Project Management for Large Infrastructure Projects
November 27 & 28, 2024
Victoria Inn Hotel & Convention Centre – Winnipeg, Manitoba
1808 Wellington Avenue 1-204-786-4801

Workshop Registration Form

REGISTRANT INFORMATION	
Name:	
Position:	
Company:	
Mailing address	
Work #:	Email:

WORKSHOP REGISTRATION FEES:

Includes Breakfast, Lunch, Refreshments and Workshop Material

Registration Fee: Non-AFOA Member \$ 750.00

Registration Fee: AFOA Member \$ 600.00

***** Maximum of 40 Participants for Workshop *****

Method of Payment: If paying by cheque make payable to AFOA Manitoba

Pay at Registration Desk (Cash, cheque or e-transfer to info@afomb.ca)

AFOA Membership # _____ (If Applicable)

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**Registration with Hot
Breakfast at 8:00 a.m.
Workshop starts
at 9:00 a.m.
Centennial Room 8 & 9**

Email registration form:
allan@afomb.ca

For more information:
Allan Munroe
allan@afomb.ca
1-204-620-2933

Accommodations:
Victoria Inn Hotel
1-204-786-4801
Group Code 315859

Mailing Address:
AFOA Manitoba
PO Box 1531
The Pas, Manitoba
R9A 1L4

Website – afomb.ca

Your signature is required as authorization of registration to the above noted workshop.

Signature

Date

Important Notice: By registering for the AFOA Manitoba workshop, you agree to allow AFOA Manitoba to use photographs/videos in which you may appear in all media formats.