



AFOA MANITOBA
Building a Community of Professionals



AFOA CANADA
Building a Community of Professionals

Capacity Development Workshop

IT for Non-IT Professionals

June 17, 2026

Workshop Overview

This one-day workshop provides Indigenous communities and organizations with a practical, accessible foundation in digital safety, cybersecurity awareness, and scam prevention. It is designed for leadership, staff, managers, finance officers, and administrators who may not have formal IT training, but who play a critical role in protecting organizational systems, financial processes, and community data.

The workshop focuses on real world scenarios faced by First Nation, Metis and Inuit communities and organizations, emphasizing everyday risks such as phishing emails, fraudulent payment requests, impersonation scams, and unsafe digital habits. Learning is grounded in practical examples, discussion, and hands-on activities rather than technical theory.

Why This Matters?

Indigenous communities and organizations increasingly rely on digital tools to deliver services, manage finances, and meet funding and reporting obligations. At the same time, cyber threats have become more targeted, more sophisticated, and more frequent.

Organizations now operate in environments shaped by:

- Increased reliance on email, cloud services, and remote or hybrid work
- Growing exposure to vendor, funding, and payment related fraud
- Identity based attacks that target staff rather than systems
- Rising expectations from funders, auditors, insurers, and regulators
- Heightened awareness of Indigenous data sovereignty and community trust

Cybersecurity is no longer only an IT issue. It directly affects operational continuity, financial integrity, and the trust placed in organizations by the communities they serve.

The workshop learning objectives are intended to prepare (leadership and staff) Indigenous communities and organizations in building their awareness of Information Technology.

Workshop Objectives

Upon completion of this workshop, participants will have a clear understanding of:

Objective 1 – How modern cyber threats and scams commonly affect Indigenous organizations.

Objective 2 - Why human behavior, awareness, and everyday habits are central to digital safety.

Objective 3 - How simple controls such as passwords, multi factor authentication, and device practices reduce risk.

Objective 4 - What to do when something goes wrong, including who to contact and how to respond.

Objective 5 - How leadership, boards, and staff share responsibility for protecting information.

Objective 6 - How digital safety supports community trust, service continuity, and self determination.

**Workshop Agenda
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Time	Session
8:00 a.m. – 9:00 a.m.	Registration and Hot Breakfast
9:00 a.m. – 9:05 a.m.	Opening Prayer, Welcome and Introductions
9:05 a.m. – 10:30 a.m.	What is Cybercrime? Activity 1
10:30 a.m. – 10:45 a.m.	Health Break
10:45 a.m. – 12:00 p.m.	Spotting Common Scams Activity 2
12:00 p.m. – 1:00 p.m.	Lunch
1:00 p.m. – 2:00 p.m.	Staying Safe Every Day
2:00 p.m. – 2:30 p.m.	When Things Go Wrong
2:30 p.m. – 2:45 p.m.	Health Break
2:45 p.m. – 3:15 p.m.	When Things Go Wrong Continued Activity 3
3:15 p.m. – 4:00 p.m.	The Scam Challenge Activity 4
4:00 p.m. – 4:15 p.m.	Wrap Up - Q&A End of Workshop Closing Prayer